

Employee Post-Travel Disclosure of Travel Expenses

RECEIVED Time Stamp:
SECRETARY OF THE SENATE
PUBLIC RECORDS

Post-Travel Filing Instructions: Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.** 2018 JUN 13 AM 10:30

In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☐ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**
☐ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): 29 May 2018 to 01 June 2018

Name of accompanying family member (if any): N/A

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING **DID NOT INCREASE** DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)

Expenses for Employee:

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|---|--|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate | \$215 per person round trip in coach on Amtrak train | \$657 per person | \$133.45 | N/A |
| <input checked="" type="checkbox"/> Actual Amount | \$222 per person for passenger van transport to and from meeting sites | | | |

Expenses for Accompanying Spouse or Dependent Child (if applicable):

| | Transportation Expenses | Lodging Expenses | Meal Expenses | Other Expenses (Amount & Description) |
|--|-------------------------|------------------|---------------|---------------------------------------|
| <input type="checkbox"/> Good Faith Estimate | N/A | N/A | N/A | N/A |
| <input type="checkbox"/> Actual Amount | | | | |

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached itinerary.

June 5, 2018
(Date)

Daniel Stapelkamp
(Printed name of traveler)

[Signature]
(Signature of traveler)

TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

6/6/2018
(Date)

[Signature]
(Signature of Supervising Senator/Officer)



Wilson Foreign Policy Fellowship Program 2018 Alumni Staff Delegation to NYC

May 29st - June 1nd, 2018

TUESDAY, MAY 29TH

PARTICIPANTS TRAVEL TO NEW YORK, NY

- | | |
|----------------|---|
| 8:30AM | PARTICIPANTS MEET AT UNION STATION IN THE WEST HALL (NEAR CHIPOTLE, POTBELLY, ETC.) |
| 9:10AM | DEPART DC VIA AMTRAK FROM UNION STATION |
| 12:40PM | ARRIVE NEW YORK PENN STATION AND WALK TO HOTEL |
| 12:40 – 1:15PM | TRAVEL TO HOTEL |
| 1:15-2:15PM | HOTEL CHECK-IN <ul style="list-style-type: none">• HOTEL: STEWART HOTEL ADDRESS: 371 7TH AVENUE, NEW YORK, NY 10001 PHONE: 212-629-0210 |
| 2:15PM | DEPART HOTEL |
| 2:15-3:00PM | TRAVEL TO 9/11 MEMORIAL |
| 3:00-5:00PM | VISIT TO GROUND ZERO AND 9/11 MEMORIAL WITH JAY WEINKAM, EXECUTIVE VICE PRESIDENT FOCUS: FRAMING THE STAKES OF AMERICAN COUNTERTERRORISM, FROM 9/11 UNTIL 2018, AN OVERVIEW OF HOMELAND SECURITY, THE BIRTH OF A DEPARTMENT, AND INFORMATION SHARING WITH STATE AND LOCAL GOVERNMENT |
| 5:00-6:00PM | RETURN TO HOTEL RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCELLA, ASSISTANT DIRECTOR, OFFICE OF LEGISLATIVE AFFAIRS, DHS |
| 6:00-7:00PM | NO PROGRAMMING |
| 7:00-9:00PM | WORKING DINNER WITH JENNIFER PALMIERI, REGIONAL DIRECTOR, OFFICE OF INTELLIGENCE & ANALYSIS, NY/NJ, DHS FOCUS: ARE WE SAFER? DISCUSSION ON THE CURRENT STATE OF SECURITY IN NEW YORK CITY BY DHS REGIONAL DIRECTOR; ARE WE SAFER THAN WE WERE BEFORE 9/11? OVERVIEW OF THE CURRENT THREAT LANDSCAPE LOCALLY AND NATIONALLY LOCATION: BIRICCHINO, 260 W 29 ST, NEW YORK CITY |

WEDNESDAY, MAY 30ST

Focus: 9/11 and Protecting Our Homeland
Business Casual Attire

| | |
|--------------------|---|
| 8:30AM | DEPART HOTEL – MEET IN LOBBY |
| 8:30 -9:00AM | TRAVEL TO THE NEW YORK STOCK EXCHANGE |
| 9:00-10:00AM | VISIT TO THE NEW YORK STOCK EXCHANGE TO INCLUDE MORNING BELL AND TOUR OF OPERATIONS WITH KEVIN FITZGIBBONS, CHIEF SECURITY OFFICER FOCUS: PUBLIC-PRIVATE PARTNERSHIPS IN PROTECTING CRITICAL INFRASTRUCTURE; FINANCIAL SECTOR AS A VITAL COMPONENT OF OUR NATION’S CRITICAL INFRASTRUCTURE; NEW POTENTIAL RISKS TO THAT SECTOR LOCATION: 2 BROAD STREET, NEW YORK, NEW YORK, 10005 |
| 10:00-10:30AM | TRAVEL TO THE LOWER MANHATTAN SECURITY INITIATIVE |
| 10:30AM - 12:00 PM | BRIEFING WITH NYPD INTELLIGENCE UNIT, LOWER MANHATTAN SECURITY INITIATIVE, TO INCLUDE DHS REPRESENTATIVES <i>55 BROADWAY, 28TH FLOOR, NEW YORK, NEW YORK 10006</i> FOCUS: IN THE AFTERMATH OF 9/11, EVERY MAJOR SECURITY, LAW ENFORCEMENT, AND INTELLIGENCE ORGANIZATION INITIATED CHANGES TO ADDRESS THE LOOMING TERRORIST THREAT. NONE MADE MORE PROFOUND CHANGES TO ITS INTELLIGENCE STRUCTURE, OPERATIONS, AND CULTURE THAN THE NEW YORK CITY POLICE DEPARTMENT (NYPD). BRIEFING ON INTELLIGENCE COOPERATION; LAW ENFORCEMENT’S ROLE IN COUNTERTERRORISM: IDEAS, INNOVATION, INTEGRATION, CYBER INTELLIGENCE, DEMOGRAPHICS AND INTELLIGENCE, INVESTIGATIONS <ul style="list-style-type: none">• OVERVIEW BRIEFINGS ON NYPD DOMAIN AWARENESS SYSTEM AND NYPD INTELLIGENCE BUREAU• TOUR OF NYPD JOINT OPERATIONS CENTER |
| 12:00-12:30PM | TRAVEL TO LUNCH LOCATION |
| 12:30 -2:00 PM | WORKING LUNCH WITH LT MIKE THOMPSON, DEPUTY HOUSE LIAISON, UNITED STATES COAST GUARD (USCG) FOCUS: THE COAST GUARD PROTECTS AND DEFENDS MORE THAN 100,000 MILES OF U.S. COASTLINE AND INLAND WATERWAYS, AND SAFEGUARDS AN EXCLUSIVE ECONOMIC ZONE (EEZ) ENCOMPASSING 4.5 MILLION SQUARE MILES STRETCHING FROM NORTH OF THE ARCTIC CIRCLE TO SOUTH OF THE EQUATOR, FROM PUERTO RICO TO GUAM, ENCOMPASSING NINE TIME ZONES – THE LARGEST EEZ IN THE WORLD. OUR DISCUSSION WILL PROVIDE AN OVERVIEW OF THE COAST GUARD OPERATIONS REGIONALLY AND NATIONALLY. LOCATION: <i>HARRY’S ITALIAN, 2 GOLD STREET, NEW YORK, NY 10038</i> |
| 2:00-2:30PM | TRAVEL TO USCG SECTOR NEW YORK |
| 2:30-5:30PM | PORT SECURITY BRIEFING AND TOUR WITH SECTOR NEW YORK LEADERSHIP TEAM, USCG SECTOR NEW YORK |

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FOCUS: PORT SECURITY, USCG MISSIONS, MARITIME LAW ENFORCEMENT, MARITIME TERRORISM PREVENTION AND SECURITY ENHANCEMENT, SECURING AND MANAGING OUR BORDERS, ENFORCING AND ADMINISTERING IMMIGRATION LAWS, NATIONAL PREPAREDNESS AND RESILIENCE

LOCATION: 212 COAST GUARD DRIVE, STATEN ISLAND, NEW YORK, 10305

- ARRIVE USCG SECTOR NEW YORK (STATEN ISLAND)
 - AREA OF RESPONSIBILITY OVERVIEW AND OPERATIONS BRIEFING
 - SECTOR NEW YORK TOUR
 - COMMAND CENTER TOUR
 - HARBOR FAMILIARIZATION
 - UNDERSTANDING OFFSHORE CHALLENGES OF LOWER MANHATTAN BY BOAT

5:30-6:30PM

RETURN TO HOTEL

RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCCELLA, OFFICE OF LEGISLATIVE AFFAIRS, DHS

END OF PROGRAMMING - PARTICIPANTS TO ACQUIRE DINNER BY THEIR OWN MEANS

THURSDAY, MAY 31ST

Focus: Aviation, Port Security, and Law Enforcement
Business Casual Attire

NOTE: We were supposed to meet with Customs Border Protection at Newark Port on Thursday morning, but the port had an incident the day prior and cancelled all visits. Instead, we were briefed by the Secret Service on Thursday morning.

8:00AM

DEPART HOTEL – MEET IN LOBBY

8:00 - 9:00AM

TRAVEL TO UNITED STATES SECRET SERVICE FIELD OFFICE

9:00 – 11:00AM

DISCUSSION WITH SECRET SERVICE

FOCUS: SECURING NEW YORK CITY DURING NATIONAL SECURITY SPECIAL EVENTS, PRESIDENTIAL ARRIVALS AND UNITED NATIONS GENERAL ASSEMBLY
LOCATION: 335 ADAMS ST, BROOKLYN NY 11201

11:00 - 12:30PM

BRIEFING WITH REPRESENTATIVE MICHAEL MCCARTHY, DEPUTY SPECIAL AGENT, HOMELAND SECURITY INVESTIGATIONS (HSI)

FOCUS: ICE AND HOMELAND SECURITY INVESTIGATIONS
LOCATION: 335 ADAMS ST, BROOKLYN NY 11201

12:30 -1:15PM

LUNCH

LOCATION: PARK PLAZA DINER; 220 CADMAN PLAZA W BROOKLYN, NY 11201

1:15 – 2:15PM

TRAVEL TO JFK

RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCCELLA, ASSOCIATE DIRECTOR, LEGISLATIVE AFFAIRS, DHS
JFK INTERNATIONAL AIRPORT

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ANDREW RENNA, CHIEF OF STAFF, M (347) 242-4434

2:15PM – 3:30PM

INTERNATIONAL MAIL FACILITY (IMF)

- OBSERVATION OF CBP ENFORCEMENT AND INTERDICTION PROCESSES TO INCLUDE EFFORTS TO COMBAT THE SMUGGLING OF OPIOIDS AND OTHER SYNTHETIC NARCOTICS THROUGH INTERNATIONAL MAIL.
- NARCOTICS AND AGRICULTURE K9 DETECTION DEMONSTRATIONS.
- TOUR OF CBP DETENTION ROOM AND DISCUSSION OF OVERALL THREATS CONFRONTED IN MAIL ENVIRONMENT.

3:30PM – 3:45PM

TRAVEL TO TERMINAL FOUR

3:45PM – 4:30PM

TERMINAL FOUR / PASSENGER OPERATIONS

- WALK-THROUGH BRIEFING TO INCLUDE:
 - PASSPORT CONTROL PRIMARY
 - PASSPORT CONTROL SECONDARY
 - GLOBAL ENTRY
 - MODIFIED EGRESS
 - AUTOMATED PASSPORT CONTROL
 - MOBILE PASSPORT CONTROL
 - 1:1 FACIAL COMPARISON
 - AGRICULTURE OPERATIONS.

4:30PM – 5:00PM

TERMINAL FOUR / TACTICAL OPERATIONS

- WALKING TOUR/BRIEFING OF THE PASSENGER ANALYTICAL UNIT TO INCLUDE:
 - IMMIGRATION AND TERRORISM TARGETING GROUPS
 - REGIONAL CARRIER LIAISON GROUP.

5:00PM

CONCLUDE CBP PORTION

5:00 - 6:15PM

**TRANSPORTATION SECURITY ADMINISTRATION OPERATIONS AT JFK INTERNATIONAL AIRPORT -BRIEFING WITH BEHAVIORAL DETECTION OFFICERS, K-9 INSPECTION TEAMS, TRANSPORTATION SECURITY OFFICERS
QUEENS, NY 11430**

FOCUS: AIR PASSENGER AND LUGGAGE SECURITY

- OVERVIEW BRIEFING AND Q&A
- CHECKPOINT OPERATIONS
- BAGGAGE SCREENING
- CANINE DEMONSTRATION
- LIQUID/X-RAY SCREENING
- TSA Pre✓®
- KNOWN CREW MEMBER
- BEHAVIORAL DETECTION OFFICERS

6:15 – 7:30PM

RETURN TO HOTEL

RECAP AND Q&A ON THE BUS WITH ANTHONY ACOCCELLA, ASSOCIATE DIRECTOR, LEGISLATIVE AFFAIRS, DHS

**END OF PROGRAMMING - PARTICIPANTS TO ACQUIRE DINNER BY THEIR OWN MEANS
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FRIDAY, JUNE 1ST

Focus: Transportation Security and Counterterrorism
Business Casual Attire

- 8:00AM **MEET IN HOTEL LOBBY WITH LUGGAGE AND WALK TO PENN STATION**
- 8:30-11:30AM **CRITICAL INFRASTRUCTURE VISIT AT PENN STATION**
LOCATION: 234 WEST 33RD STREET, NEW YORK, NEW YORK 10001
- (8:30-10:00AM) TOUR OPERATIONS AND DISCUSS CHALLENGES OF RAIL SECURITY
 - AMTRAK LEADERSHIP AND POLICE
 - NEW YORK METRO TRANSIT AUTHORITY
 - DHS LAW ENFORCEMENT
 - (10:15-11:30AM) BRIEFING AND OUTDOOR DEMONSTRATION OF DHS COUNTERING WEAPONS OF MASS DESTRUCTION/DOMESTIC NUCLEAR DETECTION OFFICE AND SECURING THE CITIES (STC) PROGRAM
 - INTRODUCE THE OBSERVER TO AN ACTUAL NYPD OPERATIONAL RADIATION DETECTION CHOK POINT. NYPD DEPLOYS IN THIS CAPACITY TO RANDOM LOCATIONS ON A DAILY BASIS.
 - NYPD WILL POSITION MOBILE DETECTION SYSTEMS AND OTHER EQUIPMENT ON A STREET IN MANHATTAN TO SCREEN VEHICULAR AND PEDESTRIAN TRAFFIC.
 - NYPD WILL DEMONSTRATE THE USE OF THIS EQUIPMENT, EXPLAIN THEIR TACTICS, AND ANSWER QUESTIONS.
- 11:30AM-12:30PM **NO PROGRAMMING- PARTICIPANTS TO ACQUIRE LUNCH BY THEIR OWN MEANS**
- 12:35PM **DEPART NYC VIA AMTRAK FROM NEW YORK PENN STATION**
- 4:20PM **ARRIVE UNION STATION**

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List of Attendees Wilson Foreign Policy Fellowship Program Trip to NYC, May/June 2018

Attachment Answering Question #5

Senate

Name: Emily Manning

Title: Policy Analyst, Senate Foreign Relations Committee

Name: Elizabeth McWhorter

Title: Senior Professional Staff Member, Homeland Security and Government Affairs Committee

Name: Brittany Carmon

Title: Executive Assistant/ Special Assistant, Office of Senator Kamala Harris

Name: Daniel Stapelkamp

Title: Legislative Correspondent, Office of Senator Bob Menendez

THE UNIVERSITY OF CHICAGO

EMPLOYEE PRE-TRAVEL AUTHORIZATION

Pre-Travel Filing Instructions: Complete and submit this form at least 30 days prior to the travel departure date to the **Select Committee on Ethics in SH-220**. Incomplete and late travel submissions will **not** be considered or approved. This form **must** be typed and is available as a fillable PDF on the Committee's website at ethics.senate.gov. Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

Name of Traveler: Daniel Stapelkamp

Employing Office/Committee: U.S. Senator Robert Menendez

Private Sponsor(s) (list all): Woodrow Wilson International Center for Scholars

Travel date(s): May 29, 2018 to June 1, 2018

*Note: If you plan to extend the trip for any reason you **must** notify the Committee.*

Destination(s): New York, New York

Explain how this trip is specifically connected to the traveler's official or representational duties:

Staff member handles homeland security issues as part of official duties. This trip will bring together staff from both parties to build cross-party relationships and discuss diverse perspectives on pressing issues in national security.

Name of accompanying family member (if any): _____

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

May 16, 2018
(Date)


(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Robert Menendez hereby authorize Daniel Stapelkamp
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

5/10/18
(Date)


(Signature of Supervising Senator/Officer)